



FOR IMMEDIATE RELEASE
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AN INSIDE LOOK ON WRITING A GRANT PROPOSAL
Details on preparing and writing your project description

FAIRFIELD, CA. – Proposal writing is a vital component to requesting a grant. Ideas need to be presented clearly, concisely, and effectively in order to be successful in gaining funds for projects that provide worthwhile social services.

Grantseekers are invited to participate in a free workshop provided by Solano Community Foundation that is designed to provide an in-depth look at the preparation and writing of the project description section of a grant. This training, entitled, “Proposal Writing: The Project Description,” will be held on September 8, 2008 from 9-11:30 a.m., at the Fairfield Civic Center Library, 1150 Kentucky Street in Fairfield.

The workshop, first in a series of three “Proposal Writing” training courses, will be presented by Celeste Smeland, Development Director for Kala Art Institute and seasoned fundraiser and trainer.

“The project description is the essence of a grant proposal. The workshop will help grantwriters incorporate key elements of the statement of need and justify the relationship between the proposed project and the budget,” Smeland said.

“Proposal Writing: The Project Description” is part of the Solano Community Foundation’s “Basic Tools Modules,” a group of five workshops geared to those who do not have their nonprofit 501c3 status, have just applied for it, or are brand new in the nonprofit sector.

Space is limited and registration is required. Please contact Jennifer Bush at 707.399.3846 or visit our Web site at www.solanocf.org to register.

The Solano Community Foundation was established in 1995, incorporated in 2000, and is dedicated to strengthening the community now and for future generations. It is a 501c(3) organization which provides the opportunity for donors to make a lasting contribution to causes in Solano County that are close to their hearts, and to build capacity in the nonprofit community. Stephanie Wolf, President and CEO of the Solano Community Foundation, can be reached at 707-399-3846.

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